



THANK YOU FOR YOUR INTEREST IN LESSONS.

ANY INVESTMENT IN MUSIC IS A WISE ONE AND I AM GLAD TO BE A PART OF YOUR MUSICAL EDUCATION!

## STUDIO POLICIES

### LESSONS

Piano and Voice lessons are scheduled in thirty-minute sessions and advanced lessons are scheduled in forty-five minute sessions.

### COST

Piano Lessons: (30 minute sessions)

\$20.00.....per lesson

Advanced Lessons: (45 minute sessions)

\$30.00.....per lesson

One invoice will be provided at the beginning of each semester (see Time Frame) based on the number of weeks for that semester.

### ABSENCES

Cancellations should be notified at least 24 hours prior to lesson, but no later than 12:00 p.m. the day of the lesson. If no notice is given or it is after 12:00 p.m. the student will be charged for the lesson. Up to 2 absences may be excused per semester if adequate notice is given. If the student is past the 2 excused absence limit he/she will be charged for the lesson even if notice is given. Please remember you are paying to hold the slot.

### PAYMENT

In an effort to keep bookkeeping as simple as possible, lessons should be paid at the first lesson of each month. If preferred, families may pay in advance for multiple months or the entire semester.

## FEES

There is a \$40.00 materials fee to cover any purchases throughout the semester (such as books). Any amount unused at the end of the semester can be put toward the next semester or refunded. There is also a \$20.00 registration fee paid yearly.

## TIME FRAME

There are two divisions (semesters) per year. Lessons may begin at any time during the year. Summer lessons are also available.

1. Fall..... September – December  
(14-15 week session)

2. Spring ..... January – June  
(20 week session)

## DISCONTINUATION

It is strongly encouraged that students attempt to complete their semester of lessons. However, if that is not possible, notice of discontinuation must be given two weeks prior to the last lesson. If notice is not given, the student will be billed for both lessons; the materials fee balance will be refunded.

## MUSIC

Throughout the semester a variety of music will be used during the lessons. Certain piano books will be required purchases (covered in the materials fee) and others the student may choose to purchase or simply borrow and return. Voice students will be required to purchase a binder as well as certain repertoire books.

I, \_\_\_\_\_, verify that I have read and understand all studio policies.  
(Parent Signature)

**Please sign and return on the first lesson of the year**